

MINUTES  
VILLAGE OF ROUND LAKE  
COMMITTEE OF THE WHOLE MEETING  
September 6, 2011  
442 N. Cedar Lake Road  
To Follow the Regular Board Meeting  
The Regular Board Meeting is 7:00 P.M.

THE COMMITTEE OF THE WHOLE MEETING WAS CALLED TO ORDER BY JAMES DIETZ, VILLAGE PRESIDENT AT 7:18 P.M.

1. ROLL CALL: Clements-here, Newby-here, Sandoval-here, Simoncelli-here, Triphahn-here, Wicinski-absent.

2. APPROVAL OF MINUTES

2.1 Motion by Simoncelli, Seconded by Newby, to Amend the Minutes of the Committee of the Whole Meeting of August 15, 2011, Item 6.0 to read Motion withdrawn by Mayor Dietz because of no council present.

Roll Call: Newby-yes, Sandoval-yes, Simoncelli-yes, Triphahn-yes, Wicinski-yes, Clements-yes.

Motion by Simoncelli, Seconded by Newby, to Approve the Minutes as Amended with 6.0 to Read: Motion withdrawn by Mayor Dietz because of no Attorney Present.

Roll Call: Sandoval-yes, Simoncelli-yes, Triphahn-yes, Wicinski-yes, Clements-yes, Newby-yes.

3. PUBLIC COMMENT: There was no Public Comment.

Trustee Wicinski entered the room at 7:45 P.M.

4. COMMITTEE OF THE WHOLE

- Community Development: No Report.
- Human Resources and Finance
  - Life, Dental and Health Benefits Insurance Renewals were Presented. Principal Financial Group was the lowest bidder for Life/AD&D and Dental Coverage. It was recommended to renew the Health Insurance with BlueCross BlueShield; the premium came in 6.38% less than the current year premium. The Village's Insurance Broker, Marcus Newman from GCG Financial was present for questions. The Board concurred to bring this to the next Regular Board Meeting.

- Police Pension Report was presented to the Board. The Report is an annual report by the Pension Board completed for the fiscal year 2010. It included the audit of the Pension fund, regulations, and insurance statements along with the determined tax levy.
- The Budget Officers Act will be presented at the next Committee of the Whole Meeting.
- Public Works, Facilities and Capital Assets, and Engineering
  - Truck Purchase Authority for auction or other time constrained opportunities was discussed. The proposed Resolution is to obtain equipment with a not exceed amount noted that will give the authorization for Administrator Marc Huber to purchase with the Mayors consent and would have a limited day expiration. The Board discussed the idea of listing other needed equipment such as Dump Truck, Lift Truck, and Asphalt Reclaimer. The Board concurs to bring this forward with changes to the next Regular Board Meeting.
- Special Events: No Report.
- Building and Zoning
  - Access Agreement for Contamination Removal has been revised to remove A-Tire from the agreement and add Environmental Management, Inc. to the agreement with the Village. This is for the agency to remove contaminated soil and conduct sampling. If all documents are ready, this should go to the next Regular Board Meeting.
  - Village Code Revisions Regarding the Architectural Commission was proposed. The recommended changes would be to no longer require ARC to review all signs. Another change would be to reduce the number of members from seven to five.
  - Zoning Code Revisions for Signs was presented and discussed. This would allow staff to permit signs which comply with certain design criteria and the zoning regulations. Sign requirements will have height and setback limits.
  - Appearance Code changes proposed would allow adding landscaping requirements and omitting temporary sign permits. There are still further revisions that need to be proposed and reviewed for these changes in the code. Garage sale signs, terms and conditions were outlined in the revision and discussed. The limit of garage sale permits are recommended to stay at two per year with one additional if the subdivision is having a garage sale.
- Police
  - Chief Gillette and Trustee Newby toured the Judicial Court and will update at later date.
  - Round Lake Citizen Police Academy has their first meeting tonight and will meet every Tuesday through November 8, 2011. There was seven attendees at the first meeting.

The Board had a five minute recess.

Finance Director Shields, Chief Gillette, Building Commissioner Engebretson, Village Engineer Frable and Mark Kilarski left the room at 8:45 P.M.

- Administration
    - Code of Conduct was discussed. It was recommended to simplify the proposed code. This would be a guideline for all elected and appointed Village Officials. The Board discussed staff, trustees, communication and how to handle information given. Not all Board Members agree that a Code of Conduct is necessary. It was suggested to bring this to the next Regular Board Meeting with the proposed changes.
5. SUGGESTED NEW TOPICS:
    - Budget Officer Act
    - Debt Certificate Refinancing
  6. Motion by Newby, Seconded by Newby, to enter into Executive Session for discussion of Acquisition of Property, Collective Bargaining and Performance of a Specific Employee.

The Board went into Executive Session at 9:22 P.M.

Motion by Newby, Seconded by Triphahn, to return to Open session of the Committee of the Whole Meeting.

Roll Call: Clements-yes, Newby-yes, Sandoval-yes, Simoncelli-yes, Triphahn-yes, Wicinski-yes.

The Board returned to the Committee of the Whole Meeting at 10:43P.M.

7. Motion by Newby, Seconded by Triphahn to Adjourn the Committee of the Whole Meeting. Verbal Vote: All Ayes.

The Meeting Adjourned at 10:44 P.M.

APPROVED: September 19, 2011